



Stella Passage Development

Fast-track Approvals Act 2024 Referral Application

Attachment 7: Local and
Administering Authorities
Consultation Summary Table

Port of Tauranga Limited

September 2025

LOCAL AND ADMINISTERING AUTHORITIES CONSULTATION SUMMARY TABLE

Date	Person / Entity / Organisation	Method of Engagement	Engagement Summary	Response / Outcomes	Action Points
21.1.25	BOPRC - Reuben Fraser (GM Regulatory Services)	Telephone call from Luke Faithfull (LF) of Mitchell Daysh (Planning Advisors)	LF contacted RF to discuss how BOPRC wanted to be engaged with for the FTA process and who the engagement should be directed through.	RF directed conversations through Elle Tennent (Consents Manager) and advised the formal consultation letter should go to the CEO.	LF to contact Ella Tennent to progress consultation with BOPRC.
5.2.25	BOPRC - Ella Tennent (ET) (Consents Manager)	Emails with LF of Mitchell Daysh	LF contacted ET requesting an initial meeting with BOPRC on the Stella Passage FTA application	Meeting set up with Ella Tennent for 13 Feb 2025.	
10.2.25	Tauranga City Council - Alex Miller (AM) (Consents Manager)	Telephone call from LF	LF contacted AM to discuss how TCC wanted to be engaged with for the FTA process and who the engagement should be directed through.	AM confirmed that initial contact should be through the CEO but he and others within TCC would pick things up once in progress but first step would be a meeting with POTL and TCC.	LF to propose some times for a meeting
11.2.25	BOPRC - Fiona McTavish (CEO)	Letter from Dan Kneebone via email	Letter provided to formally advise of POTL's application under the FTA and inform of the proposed lodgement period. Letter also provided s30 of the FTA notice and requested update of existing consents	12.2.25 - Email received from Fiona advising key contact people for the Stella application are ET and David Greaves (DG)	Meeting set up with ET for 13 Feb 2025.



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11.2.25	Tauranga City Council - Marty Grenfell (CEO)	Letter from Dan Kneebone via email	Letter provided to formally advise of POTL's application under the FTA and inform of the proposed lodgement period. Letter also provided s30 of the FTA notice and requested update of existing consents.		
12.2.25	Tauranga City Council - Alex Miller (AM) (Consents Manager)	Email from LF	LF proposed some dates for the Port team and TCC to meet.		
12.2.25	Ministry for the Environment - James Pelmer (CEO)	Letter from Dan Kneebone via email	Letter provided to formally advise of POTL's application under the FTA and inform of the proposed lodgement period.		
12.2.25	Department of Conservation - Jade King Hazel - operations director eastern North Island	Letter from Dan Kneebone via email	Letter provided to formally advise of POTL's application under the FTA and inform of the proposed lodgement period.		



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13.2.25	BOPRC – DG and ET	Teams meeting	Initial contact following the provision of the s11 and s30 letter. Purpose was to provide an overview of the FTA application scope and supporting reports and understand how BOPRC wanted to engage and receive information	It was agreed that timeline of provision of information (draft technical reports and AEE) along with a summary of any changes to the docs from the Environment Court process. DG and LF would continue to work together on conditions and the Council's preference would be to structure the conditions in Stages to capture the agreed conditions for Stage 1.	LF to provide timeline and provide draft reports as available. Propose further meetings once info is reviewed. Continue to meet with DG re conditions
13.2.25	BOPRC – ET and DG	Email from ET	ET provided an email summary of the Teams meeting and requested confirmation of the Application scope, applicant name, contact details, etc		LF to respond to confirm Applicant and project details correct and provide technical reports
14.2.25	TCC – AM	Email from AM	Email correspondence to arrange a meeting time with TCC		
19.2.25	BOPRC - ET and DG	Email from LF	Email provided to Council with confirmation of the Applicant and project details; summary of the project scope and map; proposed timeline for lodgement; technical report table and summary of the report; and offer to attend further meetings (also for technical parties to meet as required).		



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20.2.25	BOPRC - ET and DG	Email from LF	Provision of link to folder with draft technical report for BOPRC review		LF to provide outstanding reports as available
20.2.25	TCC - Georgia Carmichael	Email from GC	Proposing some meeting times	LF to confirm meeting time with Port team and respond	Meeting set for 25.2.25 at TCC
21.2.25	BOPRC - ET and DG	Email from LF	Provision of Avifauna and Air Quality reports for BOPRC review		
24.2.25	TCC - AM	Email from LF	Provided update ahead of Tuesday 25.2.25 meeting with TCC and asked if technical reports or other information was required ahead of the meeting.		
24.2.25	BOPRC - ET and DG	Email from LF	Provision of updated Marine Mammals Assessment and Mgmt Plan for review		
24.2.25	Department of Conservation - Fast Track Application email address - FastTrackApplicationEnquiries@doc.govt.nz	Email from LF	Provision of DOC Fast Track engagement request application forms, overview of proposal, summary of Wildlife Act requirements and copies of the Avifauna Mgmt Plan and development plan.		Await response from DOC to progress engagement



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24.2.25	DOC - Fast Track Permissions advisor - Grace Masterton	Email from GM	Acknowledgement of email and forms and provision of DOC Cost Recovery Letter and advising that they will send an invoice for payment for pre-application engagement process prior to engaging.	LF provided email response (24.2.25), acknowledging letter and requesting that a meeting be booked asap due to the proposed 31 Match lodgement date of the Port	Await response from DOC on meeting
25.2.25	Tauranga City Council - Alex Miller (Consents Manager); Richard Campion (Principal Planner); Deirdre Ewart (Consenting projects); Andrew Mead (Manager City & Infrastructure Planning)	Meeting at TCC's Cameron Road offices	Outlined project and district land use consent requirements (cranes); described technical reports and highlighted those that may be of interest; discussed scope for feedback - whether constrained by, or wider than the specific matters of discretion.	27.2.25 ST emailed TCC copies of Landscape, Economics and Construction Noise reports, the crane plans and associated reporting, and stormwater outfall plan, and noted the proposed section 127 process for the TCC stormwater outfalls. 28.2.25 LF emailed same contacts a copy of the draft application report.	



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27.2.25	DOC - Marie Payne (MP) - Senior Fast Track Advisor	Phone call and email from MP	Introduced herself as the DOC contact for the Port Application and explained the DOC process. Internal DOC meeting, the request for information if needed, then provision of comments and feedback to application.	Followed up with an email	28.5.25 - LF provided updated copies of the Avifauna Assessment, Avifauna Mgmt Plan, the Wildlife authority and draft AEE documents for DOC review
28.2.25	BOPRC - DG	Email from LF	Provided updated copies of the Avifauna Assessment, Avifauna Mgmt Plan, the Marine Mammals Mgmt Plan and draft AEE for Council review.	N/A	N/A
5.3.25	BOPRC - DG	Email from LF	Requested a list of the BOPRC peer reviewers and cost estimates for Council review process.	DG provided an email list on reviewers on 5.3.25	N/A
6.3.25	BOPRC - DG	Email from DG	Provision of Council's Avifauna peer review comments	N/A	Provide comments to POT Avifauna Advisor
6.3.25	DOC - MP	Email from LF	Requesting if DOC needed any further information ahead of their internal meeting	MP asked after any conditions which provide for avifauna effect. LF provided draft conditions on 6.3.25	N/A



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7.3.25	BOPRC - DG	Email from DG	Seeking information on Cranes, consultation with the airport and CAA requirements	LF provided a copy of the WA from the Airport and the Aeronautical Study	N/A
7.3.25	DOC - MP	Email from LF	provided DOC with a copy of the BOPRC Avifauna peer review comments	N/A	N/A
12.3.25	DOC - MP	Email from LF	Requested an update from DOC on the review process.	MP provided a phone update on the process but on specific direction on any matters to be addressed.	N/A
12.3.25	BOPRC - DG	Email from LF	Provided draft consent conditions for comment and invited discussion.		Confirmed date for meeting to discuss conditions on 21.3.25
12.3.25	BOPRC - DG	Email from DG	Provision of update on Council peer review process	N/A	N/A
12.3.25	TCC - AM	Email from Steve Tuck (ST)	Provided draft consent conditions for comment and invited discussion.		
13.3.25	BOPRC - ET	Email from ET	Identifying that the BOPRC system may have got the incorrect Customary Marine Title Applicants list and requested that we provide the POT list to confirm it is complete.	LF provided list of CMT parties POT engaged with on 12.3.25	N/A



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14.3.25	BOPRC - DG	Email from DG	Provision of Council's Marine Ecology peer review and query on the Marine Mammal Mgmt Plan	ST confirmed the MMMP was included in the Marine Mammal Assessment	Send review comments to POT Marine Ecology Advisor
18.3.25	BOPRC - DG	Email from ST	Provision of respond to S White (BOPRC Marine Ecology reviewer) queries on turbidity sensors	N/A	N/A
18.3.25	BOPRC - DG	Email from DG	Provision of the SLR Marine Mammal Peer Review comments	N/A	Provision of comments to POT Mammal Advisor
18.3.25	DOC - MP	Email from LF	Seeking an update on the DOC review process	18.3.25 - MP provided initial comments on the number of burrows provided for penguins in the AMP. 19.3.25 - LF provided an initial response confirming the number of burrows proposed and will confirm a proposed meeting time with POT advisor	LF to follow up with POT Avifauna advisor on meeting time and report back to DOC
19.3.25	BOPRC - DG	Email from DG	Provision of the Isthmus Landscape Peer Review comments and request for visual sim package	LF provided link to visual sim package	Provision of comments to POT landscape Advisor
20.3.25	BOPRC - DG	Email from DG	Provision of Air Matters Air Quality Peer Review comments and initial comments on draft conditions	N/A	Provision of comments to POT Air Quality Advisor



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20.3.25	TCC - AM	Email from ST	Following up on any comments on the proposed conditions for cranes and any other comments TCC may have on the applications	A Miller - section 30 FTA letter to be provided 'early next week'. Information from a LGOIMA request also to be provided by TCC.	
26.3.24	BOPRC - DG	Email from DG	Provided both Air Quality Assessment review documents from ASG Ltd and Air Matters Ltd.	n/a	Provision of reports to POT Air Quality Advisor
26.3.25	BOPRC - DG	Email from ST	Advised POTL working on response to Childerhouse peer review comments on Marine Mammal reports and measures, and material to be provided in coming days.	Acknowledged.	
27.3.25	TCC – AM	Email from ST	Following up to request section 30 letter as promised on 20th March.	TCC provided the s30 letter on 28 March 2025 via email.	
27.3.25	BOPRC - DG	Email from LF	Requesting confirmation that no further Council reviewers were to be received.	DG confirmed via email on 28.3.25 that no further reviewers were to be provided.	
27.3.25	DOC - FTA Consultation Team	Meeting with DOC team and POTL Avifauna Advisor and planner	Prelodgement consultation meeting to discuss the Project elements with a focus on aspects related to the Wildlife Act approval. Marine mammal and Treaty matters were also broadly discussed	DOC provided a Fast-Track Pre-Lodgement Consultation Discussion Document.	POTL technical advisors to respond to matters where relevant in the technical reports



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31.3.25	BOPRC - DG	Email from ST	Provision of the Marine Mammal response and updated draft conditions in response to BOPRC review comments for Council consideration	Email from DG on 3.4.25 providing further review response and identification of outstanding matter on shut down zones	Provision of comments to POT Mammal advisor for comment.
3.4.25	DOC - MP	Email from LF	Following up on provision of DOC's updated feedback on the application process.	Email from MP stating that updated comments to be provided 7/8 April.	
3.4.25	TCC - AM	Email from LF	Following up on any comments on the proposed conditions for cranes and any other comments TCC may have on the applications	Email from LF following up with TCC as to any comments on 9.4.25	
7.4.25	BOPRC - DG	Email from DG	Provision of BOPRC Pre-lodgement application feedback, technical reviews, assessment summary table and comments on conditions.	Email from LF confirm on 9.4.25, confirming Port's position on last outstanding matter in conditions re Shutdown Zones for piling activities	
7.4.25	DOC - MP	Email from MP	Provision of final DOC Pre-lodgement Consultation Summary document	Email from LF to acknowledge receipt of DOC summary	LF to provide Marine Mammals Assessment ahead of lodgement



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9.4.25	TCC - Richard Campion	Email from Richard Campion	Confirmation of no comments on the proposed conditions prior to lodgement. They look fairly standard – however, we may have more comment around potential additional conditions once we receive the lodged application.		
10.4.25	DOC - MP	Email from LF	LF provided Marine Mammals Assessment and MMMP to DOC as an FYI ahead of lodgement		
17.9.25	DOC - MP BOPRC – ET TCC – Richard Campion	Email from LF	LF contacted the parties to advise of the pending lodgement of a referral application for the Project.		

